PCS / DOCUMENT REFERENCE

CP575 — Example Layout

ILLUSTRATIVE SAMPLE ONLY — NOT AN IRS DOCUMENT

What to look for on an original CP575 notice

DEPARTMENT OF THE TREASURY

Internal Revenue Service

Date of notice: [DATE]
Employer Identification Number: [XX-XXXXXXX]
Notice number: CP 575 [LETTER]

[LEGAL BUSINESS NAME]
[BUSINESS ADDRESS]

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

An actual IRS CP575 notice confirms assignment of the business EIN.

The legal name and EIN should match enrollment documentation.

If the original letter is unavailable

The IRS says eligible Business Tax Account users can obtain a digital CP575.
You can also request EIN verification through the IRS Business & Specialty Tax Line.

Official guidance: www.irs.gov/individuals/understanding-your-cp575-notice

This educational example is not valid proof of an EIN and should never be submitted for enrollment.